



Tuition Assistance Program 2018-19

Purpose

The goal for the tuition assistance program at West Valley Christian School (WVCS) is to help as many students as possible have a Christian education. Therefore, this program has been established for families with limited resources who meet the admissions and aid requirements.

Process

- Tuition aid must be requested every school year. It is not automatically continued.
- All requests for tuition assistance will be evaluated by an outside service, Covenant Tuition Assistance Services (CTAS). The link to complete the tuition assistance application is **<http://www.cts-tuition.com/app/weswesca/>**
- Fill out the application on our school website: westvalleychristianschool.com. Click on the “Admissions” tab and click the “Tuition Assistance” tab. Click on “Covenant Tuition Services” for the online application.
- In the case of a blended family, all parents/families must fill out an application.
- Any package that is incomplete will not be processed and the family will be required to provide the missing information.
- Based on the information submitted, CTAS will provide an evaluation to WVCS of the family’s ability to pay tuition.
- After the evaluation is completed, a decision on tuition aid will be made. The family will be informed of the decision.
- At any time during the school year, if a family’s financial situation changes to such an extent that they no longer need all or part of the tuition aid that was granted, the family must notify the business office.
- All information, written or verbal, is held in the strictest confidence.

Guidelines

- Aid applications should be submitted by April 15th in order to receive early consideration.
- All families are eligible to apply for aid, under the guidelines herein, with preference given to returning families.
- Active membership in a Christ-centered church is not required, but preference is given to WVCC member families first and then other church member families.
- If the aid decision comes after the payment plan begins, the aid will be pro-rated over the remaining months. **Tuition aid is not awarded retroactively.**

- Multiple student discount rates do not apply. All other fees incurred as a result of the student's enrollment at WVCS are the responsibility of the family.
- At the discretion of administration in a given year, aid may be limited to particular grade levels or to a certain percentage of the student population.
- All families, including those that receive tuition aid, are required to purchase \$200 in scrip each month (equivalent to \$2,000 per school year). Scrip is our school's major fundraiser where families are required to purchase gift cards (scrip) to make regular expenditures, such as groceries, gasoline, etc. Our school receives a small percentage from the merchants when you buy their gift cards from our school. We carry a wide selection of cards for purchase. If a family decides to opt out of the scrip program, they will be charged a fee of \$200.00 per school year. Scrip forms and cards are available in the WVC school office.
- WVCS reserves the right to refuse admission and/or tuition aid to anyone.

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