

Washington DC Trip, April 15-April 22, 2015

APPLICATION FORM & STUDENT RELEASE FORM

April 15th - April 22nd, 2016 is the WVCS educational tour of Washington D.C. and Colonial Williamsburg for 8 days and 7 nights. The cost is approximately \$1,800.00 which includes round trip transportation, 3 meals/day, admission fees, and custom itinerary. Once the plane, hotel and bus deposits are paid, the trip costs will be finalized. On **Sunday November 8th at 7pm** we will have an informational meeting in the school library.

- Costs are based on 4 people per hotel room. For 3 people per room, add \$20 per person per night. For 2 people per room, add \$60 per person per night. For an adult in a single room, add \$100 per night.
- Student room assignments are not finalized until the week prior to the trip, and room assignments will be decided by Miss Vaughn.
- If paying by a credit card, a 3% convenience fee must be added. If paying by EFT (electronic check), no fee added.
- Tuition accounts must be current in order for the student to register for/attend the trip.

Minimum Travelers: We need a total of at least 25 travelers to attend this trip but no more than 30 people.

Chaperones/Supervision: We need at least one adult (parents and faculty) for every 8 students to provide appropriate supervision. Any parent that attends must stay with the school group.

Itinerary: We will attempt to see every site on the preliminary itinerary. We will travel in a beautiful bus/coach with all amenities for longer distance stops, and possibly use the extremely well-planned metro system for in-town stops. The hotel is carefully selected at a safe and secure location.

PAYMENT PLAN: (All checks need to be made out to WVCS)

1. November 11st - \$300.00 SIGN-UP DEPOSIT

Please be sure to have your application and \$150.00 non-refundable, but transferable to another student, deposit by November 11th to reserve plane tickets. There is a first come first serve policy. We will take only 40 travelers (capacity of the bus/coach). To reserve a spot on the trip please send a deposit check and make the check out to WVCS. Students take precedence over any parent until after the deposit deadline. All spots will be confirmed after deposit deadline.

2. December 9th - \$500.00 FIRST PAYMENT

Late payments: Letter will be written to notify family that their reservation for the trip will be given to another applicant if payment is not made within 7 days of the due date

3. January 9th - \$500.00 SECOND PAYMENT

Late payments: Letter will be written to notify family that their reservation for the trip will be given to another applicant if payment is not made within 7 days of the due date

4. March 9th - \$500.00 (or balance) is due for the FINAL PAYMENT.

Late payments: Letter will be written to notify family that their reservation for the trip will be given to another applicant if payment is not made within 7 days of the due date

CANCELLATION POLICY: The \$300.00 in deposit is non-refundable. The deposit, first, and second payments are non-refundable, but transferable to another student prior to March 9th. After March 9th, all payments are non-refundable and **NOT** transferable to another student. All cancellations and fund transfers must be in writing.

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Last name: _____ First name: _____ Middle: _____

Please give full, legal name as it shows on your driver's license or school I.D. We must have your full name to purchase your airline ticket.

Address: _____ City: _____

Zip: _____ Age: _____ T-shirt size: _____ Gender: _____

Phone number: _____ Another phone number: _____

Emergency contact person: _____ Emergency phone number: _____

Medication: _____ Any health problems: _____

This section must be completed and signed by the parent(s) or legal guardian of participant under 18 years of age. If over 18 years of age, this section must signed by traveler.

I, _____ the parent and/or legal guardian of _____ a minor, hereby acknowledge that said minor is presently under my care, custody and control. I hereby give my child the said minor, my express permission to go to the WASHINGTON DC TRIP with WEST VALLEY CHRISTIAN SCHOOL. In the event there arises an emergency, necessitating medical or surgical attention, I hereby consent and give my permission to the staff of WEST VALLEY CHRISTIAN SCHOOL, individual sponsors, or any attending physician to make such decision and to perform such medical treatments and/or surgery upon said minor which may in their sole discretion be necessary and proper under the circumstances.

I, the undersigned parent and/or guardian of _____ a minor, do release, acquit, discharge, and covenant to hold harmless WEST VALLEY CHRISTIAN SCHOOL, staff, and sponsors from any and all actions, damages, and liabilities arising out of the treatment of any sickness or accident, incurred by my said child during the above marked dates.

I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE, WAIVER, AND INDEMNITY AGREEMENT, KNOW THE CONTENTS THEREOF, AND I SIGN THIS DOCUMENT AS MY OWN FREE ACT. This is a legally binding agreement that I have read and understand.

1. Parent and/ or Guardian _____ Date _____ 2. Chaperone or Student _____ Date: _____

3. Medical doctor _____ 4. Primary Insurance Company _____

5. Insurance Group # _____ 6. Doctor's phone number: _____

7. Payment Policy Agreement: * _____ (please initial) I have read and agree with the terms of the booking and payment policies.

8. Photograph Agreement: * _____ (please initial) I give West Valley Christian School permission to use photographs, videos, and other physical likenesses of myself in their publications or organizational materials.

9. "First come first serve" policy: * _____ (please initial) Office staff will date and time each application that is received in the school office. A reservation is made with a \$300.00 deposit check (to WVCS). Students take precedence over any parent until after the deposit deadline. All spots will be confirmed after deposit deadline. A parent's deposit will be returned if a student, who meets the deposit deadline, turns in an application after a parent (that parent can also get his/her child's deposit back).